



## Health Safety and Environment Policy

### Policy

People In Property Recruitment Group (WA) Pty Ltd values its employees, contractors, customers and the environment and communities in which we operate and live. We are committed to complying with Health, Safety and Environment (HSE) laws and the voluntary standards to which our organisation subscribes. We act on our responsibilities to identify and remove potential and recognised risk to a healthy and safe workplace. As a provider of on-hire services, we understand the importance of working with all stakeholders to achieve our safety objectives.

### Roles & Responsibilities

All employees, contractors and visitors are accountable for behaving in a safe and environmentally responsible manner at all times. Every employee, contractor, and visitor has a personal responsibility to comply with this policy and to notify the Managing Director if there is a compliance issue or question.

Management is responsible for: -

- o Ensuring that employees are provided with adequate training, information and supervision to perform their jobs safely and have the appropriate equipment.
- o Complying with relevant HSE legislation.
- o Ensuring that any unsafe practice is eliminated.
- o The day-to-day management of environmental issues.
- o Encouraging environmental awareness.

Employees and contractors are responsible for: -

- o Performing their work in a safe manner.
- o Taking reasonable care that their acts do not adversely affect the health and safety of themselves, others or the environment in which we operate.
- o Reporting any incidents or hazards.
- o Undertaking their day to day work in compliance with this policy and relevant HSE legislation.

- o Ensuring that any visitors are advised of the requirements of this policy.

As a provider of on-hire services, People In Property Recruitment Group (WA) Pty Ltd is committed to effective consultation and engagement with workers on HSE matters. We recognise that we share a primary duty of care with host organisations in regard to our on-hire workers and therefore we are committed to consult, cooperate and coordinate activities with hosts to produce the required health, safety and environment outcomes.

### **Overall Responsibility**

The Managing Director is overall responsible for the HSE policy for People In Property Recruitment Group (WA) Pty Ltd.

### **Dates**

This policy was last updated on 30/06/2017 and will be reviewed again on 30/06/2019.